

# Copthorne

QUEENSTOWN • LAKEVIEW



We would love to  
*see you here*  
2017 Conference Pack



# Welcome to Queenstown

Tucked into the picturesque Lake Wakatipu Bay and surrounded by the spectacular Remarkables mountain range, Queenstown is a scenic wonderland like no other. Catering for the extreme adventurer to the laid-back pleasure seeker, Queenstown is home to several excellent ski fields and an array of adventure and leisure activities. Regular domestic and international flights into Queenstown make it perfect for your next conference or as an incentive trip for your top performers.

## Location

A short stroll from the centre of town, Copthorne Hotel & Apartments Queenstown, Lakeview is ideally located for easy access to everything this exciting region has to offer. A few minutes walk to the shores of Lake Wakatipu, 15 minutes walk to the Skyline Gondola and only 5kms from the airport. The hotel is within a three minute stroll of its 'sister' properties, Millennium Hotel Queenstown and Copthorne Hotel & Resort Queenstown, Lakefront.





## The Hotel

The Copthorne Hotel & Apartments Queenstown, Lakeview has a fresh contemporary look and feel. The property offers a relaxing atmosphere combined with stunning views of Lake Wakatipu, the Southern Alps and the aptly named Remarkables.

Copthorne Hotel & Apartments Queenstown, Lakeview is endorsed with a Qualmark 4 star and an Enviro Gold rating. This establishes the hotel as a premier environmentally aware accommodation provider in the region.

### **Guest Services**

- Hillary's Restaurant
- The Rocks Café and Bar
- 24 hour room service
- Complimentary undercover car parking
- Gymnasium and spa pool
- Complimentary wireless internet access in the hotel lobby (30 minutes daily or 50MB whichever expires first)
- Wireless internet access throughout the hotel
- Guest laundry
- Dry cleaning services
- Complimentary ski locker and drying room
- Babysitting services upon request



## Accommodation

Copthorne Hotel & Apartments Queenstown, Lakeview has a total of 85 rooms including 20 superior rooms, 46 superior lakeview rooms and 19 two bedroom apartments. All rooms are non-smoking.

### Superior Room

Located on the ground floor all superior rooms open onto a small private courtyard. Superior rooms feature two queen beds and an ensuite bathroom with shower over the bath.

### Superior Lakeview Room

Situated on levels 2, 3 and 4, superior lakeview rooms feature individual balconies with awe-inspiring views of Queenstown's spectacular mountain range and lake wilderness. These rooms contain either two queen beds or one king bed and an ensuite bathroom with a walk in shower only.

### Two Bedroom Apartment

Located on the top floor of the hotel, apartments are split over two levels. All apartments are fully self contained with cooking facilities and a large spacious lounge opening onto a private balcony. The master bedroom consists of a king bed and ensuite bathroom with shower over the bath, while the second bedroom has a king bed that can be split into two single beds. There is a second bathroom with a walk in shower.

### All rooms feature

Flat screen televisions with satellite channels, individual voice mail service, electric blankets, tea and coffee facilities, mini bar, ironing facilities and salon style hairdryers.

Check-in: 2.00pm

Check-out: 10.00am



## Conference Rooms

The conference room provides optimum flexibility in terms of seating style and presentation facilities. The neutral tones of the room provide a clean canvas to create the meeting environment that suits your requirements. Our dedicated conference team will assist with co-ordinating your event to ensure total success.

### Conference Room 1

Ideal for board meetings, seminars, training and product launches. Conference Room 1 is located on level 3 and can accommodate up to 70 delegates theatre style and 30 classroom style. Dual double door access provides flexibility of setup and the room features adjustable lighting and wireless internet.



# Capacities

Capacities	Area Sqm	Ceiling Height							
Conference Room 1	100	2.6m	70	30	40	100	18	22	32





# Conference Essentials

## Day Delegate Packages

**Full Day Delegate Package**  
 NZ\$60.00 per person per day includes:

- ..... Plenary venue hire
- ..... Morning tea
- ..... Buffet lunch
- ..... Afternoon tea
- ..... Projection screen
- ..... Whiteboard with markers
- ..... Flipchart with markers
- ..... Notepads, pens, iced water and mints

Delegate packages are available for booking of 15 delegates or more and are inclusive of 15% GST.

## Audio Visual Equipment

Equipment	Cost per day	Equipment	Cost per day
First whiteboard	Complimentary	Data projector	NZ\$150.00
First Flipchart	Complimentary	Projection screen	Complimentary
Flipcharts	NZ\$20.00	Sound system w/ lapel microphone	NZ\$150.00
Additional Flipchart paper	NZ\$5.00 per pad	Sound system w/ handheld microphone	NZ\$150.00
TV/DVD	From NZ\$50.00	Lectern	NZ\$100.00

*We work closely with a local audiovisual supplier and can arrange additional equipment based on your specific requirements.*

*Conference room wireless internet access for multiple users is available for 18 hours or 1GB, whichever comes first, at a rate of NZ\$15.00.*

*All the above pricing is inclusive of 15% GST unless otherwise stated and are subject to change.*



## Food & Beverage

### Catering

When planning your catering we offer several different solutions and can tailor menus to suit dietary requirements and your budget. Dinner themes are a great way to make a statement or create a memorable evening and our conference team can supply detailed menus and theme ideas.

<b>Arrival tea and coffee</b>	NZ\$ 4.50
<b>Morning or afternoon tea</b>	From NZ\$ 8.50
<b>Lunch</b>	From NZ\$20.00
<b>Canapés</b>	From NZ\$16.00
<b>Buffet dinners</b>	From NZ\$40.00
<b>Plated dinners</b>	From NZ\$45.00
<b>Beverage Packages</b>	From NZ\$22.00

All prices are per person and include 15% GST.

### Hillary's Restaurant

When you dine at Hillary's Restaurant, you not only enjoy a superb variety of the finest New Zealand and international cuisine, you also get the feeling you could reach out and touch the surrounding mountains and lakes. The spacious conservatory style restaurant provides ample natural light, can cater for up to 80 and is open daily for breakfast and dinner.

The Rocks Café and Bar

The Rocks Café and Bar is open daily from 5.00pm serving drinks, snacks and casual dining beside an open fire. Located on the ground floor by reception The Rocks Cafe and Bar enjoys outdoor access into a small courtyard.





## Activities & Attractions

Having the ultimate experience is one of the most effective ways to reward your top performers or inspire delegates on conference. From team building to partner and touring programs, we will enhance your whole meeting experience with our innovative ideas and impeccable service tailored to suit your group and budget.

Queenstown, the 'Adventure Capital of New Zealand', attracts delegates from all over the world and with good reason. Delegates can try bungy jumping, jet boating, quad biking, golf, fishing, wine tours and breathtaking scenic flights. For something a little less energetic but equally as spectacular, cruise Lake Wakatipu aboard the old steam ship TSS Earnslaw, ride the Skyline Gondola up to Bob's Peak or step back in time and visit historic Arrowtown. Enjoy a day trip further afield visiting Milford Sound, indulge in some of Central Otago's wine, discovering the world's southern most wine region and every day allow a few moments to simply soak up the incredible beauty that's all around you!



## For Assistance

### **Copthorne Hotel & Apartments Queenstown, Lakeview**

88 Frankton Road  
Queenstown New Zealand 9300

Hotel Manager: Jackie Guiney

Telephone: +64 3 442 7950

Email: [jackie.guiney@millenniumhotels.com](mailto:jackie.guiney@millenniumhotels.com)

### **Millennium Hotels and Resorts National New Zealand Sales Office**

National Conference Co-ordinator: Maxine Hale

Toll Free within New Zealand: 0800 4 MEETINGS (0800 4 633 846)

Telephone: +64 3 367 3302

Email: [meetings@millenniumhotels.com](mailto:meetings@millenniumhotels.com)

### **Millennium Hotels and Resorts National Australian Sales Office**

Conference and Incentives Business Development Manager: Tania Barnes

Telephone: +61 4 2117 3325

Email: [tania.barnes@millenniumhotels.com](mailto:tania.barnes@millenniumhotels.com)

**[www.meetingsnz.co.nz](http://www.meetingsnz.co.nz)**