



# Copthorne

ROTORUA

We would love to  
*see you here*  
2017 Conference Pack





# Welcome to Rotorua

Renowned for its geothermal activity, Rotorua is a place of fascinating Maori culture, hot springs and boiling mud pools making it a popular conference and meeting destinations due to its rich culture, history and unique landscape. Mix business tourism and leisure with ease, from adventure, fun and entertainment to just relaxing, there is plenty to see and do. With its international airport, Rotorua is easily accessible with flights from Australia and all major cities in New Zealand.

## Location

Situated midway between the world famous Pohutu Geyser and the city centre, Copthorne Hotel Rotorua is perfectly located to take full advantage of everything the region has to offer. Conveniently located just four blocks from the city centre and 9km from Rotorua Airport.





## The Hotel

It's an iconic landmark in Rotorua, the magnificent Maori warrior cast in bronze welcoming visitors to Copthorne Hotel Rotorua. Situated in the midst of a region that offers unique geothermal wonders enjoy the best facilities and surrounds, from the newly tiled swimming pool to clean, contemporary, stylish accommodation.

Copthorne Hotel Rotorua is endorsed with a Qualmark 4 Star and Enviro Silver rating and is part of the Rotorua Sustainable Tourism Charter.

### Guest Services

- Jimmy Cook's Kiwi Kitchen
- Jimmy's Bar
- 24 hour room service
- Complimentary wireless internet access in the hotel lobby (30 minutes or 50MB daily)
- Wireless internet in superior rooms of the hotel
- Complimentary off street car parking
- Same day laundry and dry cleaning service
- Guest laundry
- Heated outdoor pool
- Spa pools
- Gymnasium
- Tennis court
- Photocopy and print services
- Babysitting services
- Rooms for guests with disabilities





## Accommodation

The Copthorne Hotel Rotorua boasts 110 comfortable guest rooms consisting of 48 standard rooms, 59 superior rooms and 3 suites. A choice of configurations are available including family options with interconnecting rooms.

### Standard Room

Standard rooms have access to either a courtyard or balcony, these spacious rooms are made up of double, twin and triple configurations and offer a relaxed, comfortable stay.

### Superior Room

Located in the Tower Block and made up of double or twin configurations, the comfortable superior rooms have been recently refurbished utilizing warm autumn colours creating a relaxing atmosphere. Selected superior rooms include a private balcony.

### Suite

The spacious suites have a separate bedroom and living area with a private balcony. Generous and inviting, suites feature an ensuite located off the bedroom and separate television in the bedroom.

### All rooms feature

Individual air-conditioning (ceiling fans only in standard rooms), flat screen television with Sky channels, wifi internet access, clock radio, desk, refrigerator, mini bar (on request), tea and coffee facilities, direct dial telephones, personalized voicemail, in-room safe, ironing facilities and salon style hair dryers.

Check-in: 2.00pm

Check-out: 10.00am



# Conference Rooms

When in need of a meeting venue, Copthorne Hotel Rotorua provides a superb solution. Boasting five fully-functional conference rooms, the hotel also specialises in themed events using local venues in and around Rotorua. Offering a range of modern conference equipment, the hotel has over three acres of land for marquees and special events catering for up to 340 delegates.

## Boardroom

Located near reception this room is ideal for small meetings, executive or leisure settings with air-conditioning and wifi access.

## The Concert Room

A themed room with Maori carvings and cultural designs which represent the local Te Arawa Maori heritage. This unique space provides the wow factor and is ideal for meetings, weddings, gala dinners, private functions and trade shows.

## The Terrace

Ideal for smaller requirements such as day meetings, examinations or intimate cocktail evenings. This room has an open flow with sliding doors and a view of the pool area. Situated next to the Redwood Centre, The Terrace room is an ideal breakout area for larger meetings and conventions.

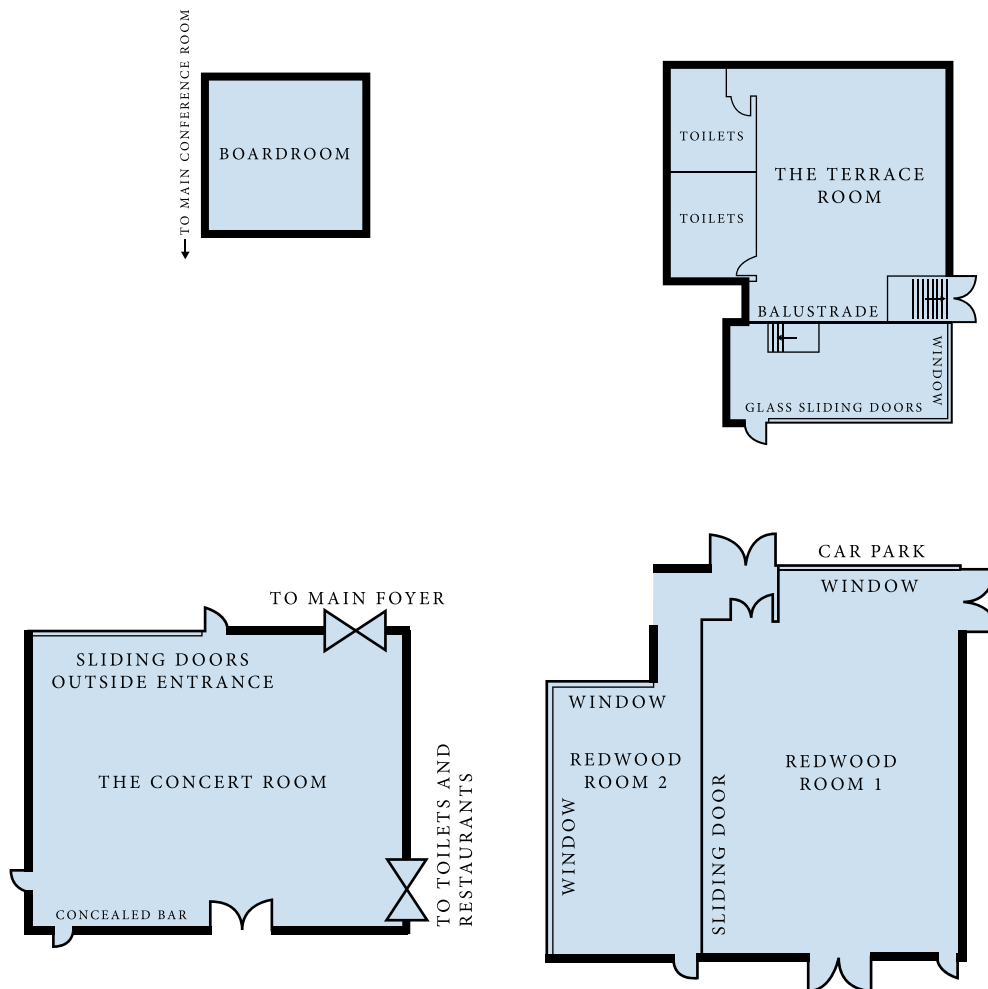
## Redwood Centre

The Redwood Centre is ideal for large groups and can cater for meetings, weddings, gala dinners, private functions or trade shows. Carpeted throughout with bathroom facilities in the complex, this versatile room has the flexibility to be divided into two separate rooms for smaller meetings or concurrent sessions, each seating between 80-160 theatre style.



# Capacities

Conference Room	Area Sqm	Ceiling Height							
Boardroom	17	3.20m	20	12	10	30	10	16	7
The Concert Room	180	5.08m	200	70	150	250	40	40	105
The Terrace Room	79	2.60m	40	25	50	80	25	20	35
Redwood One	225	2.94m	160	70	100	180	80	40	70
Redwood Two	119	2.94m	80	30	50	100	30	30	35
Redwood Centre	334	2.94m	340	110	200	300	65	70	140





# Conference Essentials

## Day Delegate Packages

Full Day Delegate Package  
NZ\$46.00 per person per day includes:

Plenary venue hire

Morning tea

Buffet lunch

Afternoon tea

Projection screen

Whiteboard with markers

Flipchart with markers

Notepads, pens, iced water and mints

Delegate packages are available for booking of 25 delegates or more and are inclusive of 15% GST.

## Audio Visual Equipment

Equipment	Cost per day	Equipment	Cost per day
First whiteboard	Complimentary	Data projector	NZ\$180.00
Additional whiteboard	NZ\$25.00	Projection screen	Complimentary
Sound system	NZ\$280.00	Speaker phone	NZ\$70.00
Microphone (handheld or lapel)	NZ\$55.00	Lectern	Complimentary
Flipchart	NZ\$20.00		

We work closely with a local audiovisual supplier and can arrange additional equipment based on your specific requirements.

Conference room wireless internet access for multiple users is available for 18 hours or 1GB, whichever comes first, price on request.

All the above pricing is inclusive of 15% GST unless otherwise stated.





# Food & Beverage

## Catering

When planning your catering we offer several different solutions and can tailor menus to suit dietary requirements and your budget. Refreshments are served in the conference room, however a breakout room can be arranged if preferred. Dinner themes are a great way to make a statement or create a memorable evening and our conference team can supply detailed menus and theme ideas. The hotel also specialises in themed events using local venues.

<b>Arrival tea and coffee</b>	NZ\$ 5.00
<b>Morning or afternoon tea</b>	From NZ\$ 8.00
<b>Lunch</b>	From NZ\$18.50
<b>Canapés</b>	From NZ\$18.50
<b>Chinese banquet</b>	From NZ\$20.00
<b>Buffet dinners</b>	From NZ\$38.00
<b>Plated dinners</b>	From NZ\$65.00

All prices are per person and include 15% GST.

## Jimmy Cook's Kiwi Kitchen

Drawing inspiration from Captain James Cook, the renowned 18th century explorer known for having a grasp of nutrition that was ahead of his time, enjoy a fine selection of fresh, simple dishes that are bursting with flavour. Cook's Kiwi Kitchen serves up simple well-loved Kiwi fare that is fresh and appetising. Served with a dash of retro influence, enjoy the Great Kiwi Buffet, the Sunday Roast Special, a traditional Kiwi favourite, or for something extra special try our Asian infused banquet or à la carte menus. Authentic Chinese dishes cooked by Copthorne's Chinese chefs will tantalize your palate with some of the best blends and innovation in the world. Enjoy all your favourites such as pork dumplings, Peking Duck and fresh seasonal vegetables.

## Jimmy's Bar

One of the best-loved haunts in the area is the Copthorne Hotel's Jimmy's Bar with its prime location between the reception and pool area. Sports matches are shown on the large screen television, while light snacks and refreshing drinks are available throughout the day. Jimmy's Bar is open from 4.30pm each evening.

## Maori Concert & Feast

Delightful, different, contemporary, tastefully traditional - enjoy a tempting feast of Maori and New Zealand fare while being enchanted by the beautiful voices, graceful poi and the electrifying haka of our Maori performers. For a truly remarkable experience, do not miss the Maori cultural occasion that is Feast and Revue. Enjoy the magic, the drama and culinary delights.





## Out Catering

### Out Catering by Copthorne Hotel

Create the difference with an event that surpasses expectations by out catering with Copthorne Hotel Rotorua. Using diverse locations and venues in and around Rotorua we can create a unique focus for your event. Whether it is a themed banquet of festival food or a traditional Maori feast, our team of chefs will take your dining experience to a new level with innovative catering options and impeccable service tailored to suit your event and budget.

**Catering venues include:**

- Off Road NZ
- Agroventures
- Rotorua Convention Centre
- Wingspan
- Rotorua Museum
- Redwood Forest
- Pure Cruise
- Te Runganga Tea Rooms
- Agrodome
- Amaze Me
- Or you choose the spot!



## Activities & Attractions

From team building and incentive trips to partner and tour programs, we will enhance your whole meeting or conference with the ultimate experience tailored to suit your group and budget.

Rotorua is like no other place – its spirit is expressed by the stunning landscape. Stand on active volcanoes, peer into massive craters, see boiling mud, erupting geysers, and enjoy unspoiled native forests that cloak the land. From marine mammal encounters and eco-tourism adventures to cruises and jet-boat rides, there are plenty of ways to check out the region's crystal-clear rivers and magic scenery.

If you would rather stay dry then there's a myriad of land and air-based activities on offer too. In the Whakarewarewa village there are carving and weaving schools where you can see Maori craftspeople at work, try a traditional hangi feast – cooked in the steaming ground or join a local Maori guide for a personalised tour of an authentic pre-European Maori village. And if your delegates are ready for pampering, soak tired minds and bodies in relaxing geothermal mud baths and natural hot springs.





## For Assistance

### **Copthorne Hotel Rotorua**

Fenton Street  
Rotorua New Zealand 3010

Conference and Events Manager: Theresa Mutlow  
Telephone: +64 7 348 0199  
Email: [theresa.mutlow@millenniumhotels.com](mailto:theresa.mutlow@millenniumhotels.com)

### **Millennium Hotels and Resorts National New Zealand Sales Office**

National Conference Co-ordinator: Maxine Hale  
Toll Free within New Zealand: 0800 4 MEETINGS (0800 4 633 846)  
Telephone: +64 3 367 3302  
Email: [meetings@millenniumhotels.com](mailto:meetings@millenniumhotels.com)

### **Millennium Hotels and Resorts National Australian Sales Office**

Conference and Incentives Business Development Manager: Tania Barnes  
Telephone: +61 4 2117 3325  
Email: [tania.barnes@millenniumhotels.com](mailto:tania.barnes@millenniumhotels.com)

**[www.meetingsnz.co.nz](http://www.meetingsnz.co.nz)**