

# Copthorne

WELLINGTON • ORIENTAL BAY



We would love to  
*see you here*  
2018 Conference Pack





# Welcome to Wellington

Nestled between rolling green hills and the sparkling blue sea is New Zealand's 'Capital of Cool' Wellington, big enough to be exciting yet small enough to explore on foot. The country's financial and political centre, Wellington is home to Parliament, a thriving film industry and an array of exciting attractions. If you are into culture then this is the city to come to with the interactive national museum, Te Papa, the New Zealand Symphony Orchestra, the Royal New Zealand Ballet, the Museum of Wellington City and Sea and the biennial New Zealand International Arts Festival. This vibrant, cross-cultural city is easily accessible to both international and domestic meetings and events.

## Location

The superb waterfront location makes the Copthorne Hotel Wellington, Oriental Bay the ultimate place to be with the city's sights and delights just footsteps away. A leisurely 15 minute walk brings you to city shopping, the commercial centre, theatres, Te Papa Museum and Courtney Place, home to great restaurants and bars. 7km from the airport, the hotel's location also allows easy access to the region.





# The Hotel

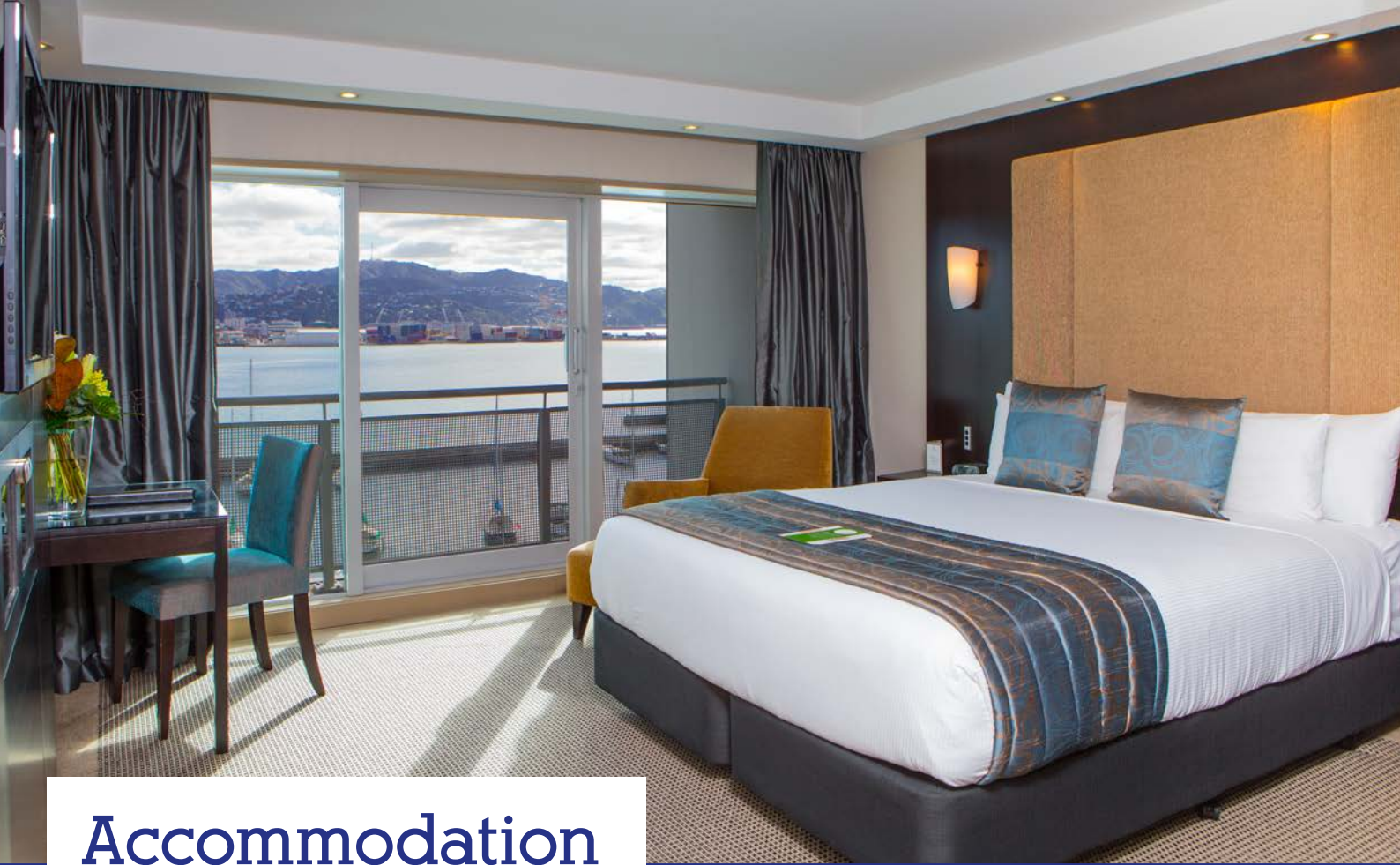
Located on Wellington's premier street, Oriental Parade, the Copthorne Hotel Wellington, Oriental Bay overlooks the harbour offering one of the most luxurious accommodation experiences in Wellington. The beautifully appointed rooms incorporate design cues from the surrounding natural environment and feature all the modern comforts you would expect from a contemporary city hotel.

Copthorne Hotel Wellington, Oriental Bay is endorsed with a Qualmark 4 Plus star and an Enviro Silver rating. This establishes the hotel's position as a premier environmentally aware accommodation provider.

## Guest Services

- One80° Restaurant
- One80° Cocktail Lounge
- 24 hour room service
- Complimentary wireless internet access in the hotel lobby (2GB every 24 hours)
- Complimentary wifi with conference room hire
- Wireless internet throughout the hotel
- Access to full gym facilities
- Same day guest laundry and dry cleaning services
- Secretarial services





## Accommodation

Copthorne Hotel Wellington, Oriental Bay has a total of 118 accommodation rooms consisting of 59 superior rooms, 55 superior plus rooms and 4 suites.

### Superior Room

Simple and sophisticated, relax in comfort while enjoying stunning city views of Wellington. These beautifully decorated rooms contain one queen and one single bed configuration and an ensuite bathroom with walk in shower.

### Superior Harbour View Room

Outfitted with amenities that any modern traveller requiree this room also provides breath taking partial views of the harbour from your private balcony. Bed configuration consists of one king or two double beds.

### Deluxe Harbour View Room

Your private balcony frames the beautiful Wellington Harbour - a perfect accompaniment to your New Zealand experience. These spacious rooms are available in a variety of configurations including a family option and the ensuite bathroom has a walk in shower. Triple rooms offer shower over bath.

### Suite

With modern design and décor, the suites have spectacular views of both the harbour and the city from a private balcony. Offering a separate lounge area, the suites have one king bedroom and an ensuite bathroom with walk in shower and bath.

### All rooms feature

Flat screen televisions with Sky channels, high speed internet access, clock radio, desk, refrigerator, mini bar, tea and coffee facilities, direct dial telephones with voicemail and message options, ironing facilities and hair dryers.

**Check-in:** 2.00pm **Check-out:** 10.00am



## Conference Rooms

The Copthorne Hotel Wellington, Oriental Bay hosts three of the most premiere conference rooms in the Wellington area. Specialising in meetings and conferences for up to 130 delegates theatre style, all three conference rooms are located on level 7 of the hotel. Easy access, natural light throughout and two stunning balconies provide the ultimate entertaining area with views second to none.

### Nicholson Room

The largest conference room at 124m<sup>2</sup>, the Nicholson Room features natural light, individually controlled air-conditioning and comprehensive lighting with an extensive selection of audio visual equipment. Situated beside the One80° Restaurant, this room has direct access externally for easy pack in and pack out.

### Jerningham Room

With floor to ceiling windows the Jerningham Room boasts natural light and dazzling harbour views. Incorporating natural tones with modern comforts, the room has both fluorescent and controlled down lighting, individually controlled air-conditioning and balcony access. This room is ideal for day meetings, intimate cocktail receptions and private dining.








### Pencarrow Boardroom

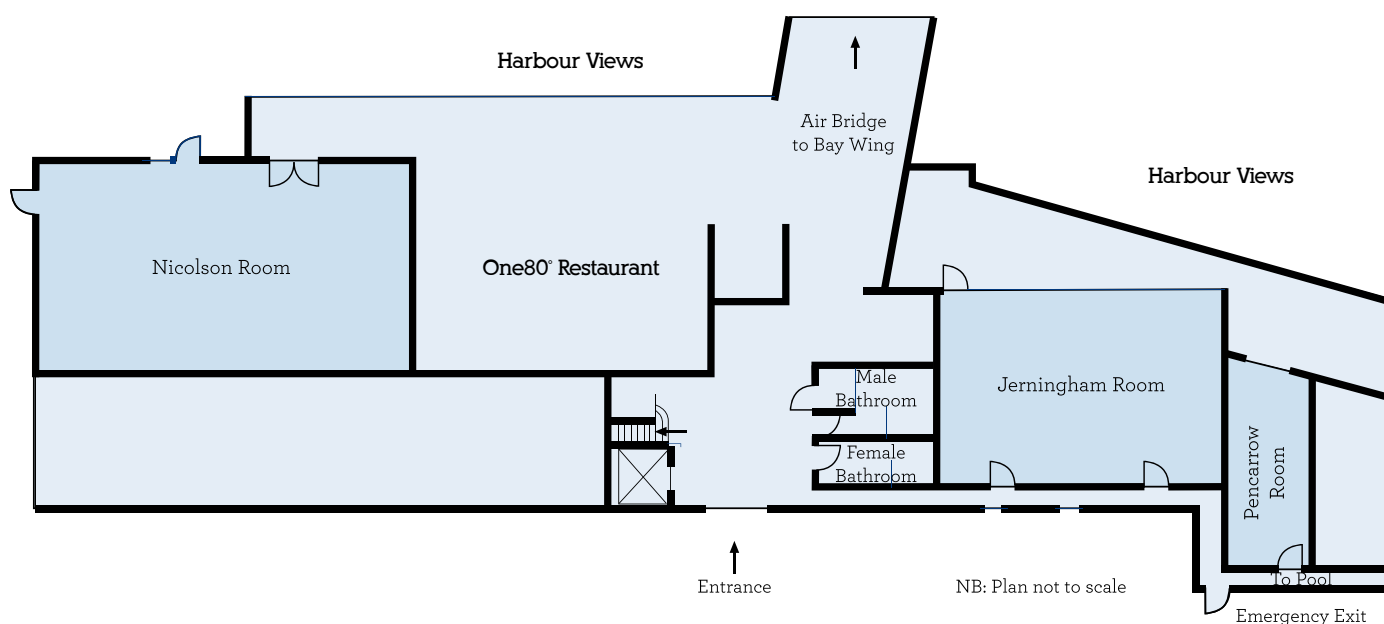
This purpose built boardroom features a fixed wooden table and executive style chairs seating up to 12. The Pencarrow Boardroom offers natural light, individually controlled air-conditioning and has a sliding door which opens out onto a large balcony with views over Wellington Harbour.





# Capacities

Capacities	Area Sqm	Ceiling Height							
Nicholson Room	124	2.50m	110	70	90	120	33	39	64
Jerningham Room	86	2.50m	70	40	50	90	24	30	35
Pencarrow Boardroom	33	2.50m	-	-	-	-	10	12	-





# Conference Essentials

## Day Delegate Packages

**Full Day Delegate Package**  
**NZ\$69.00 per person per day includes:**

- Plenary venue hire
- Morning tea
- Buffet lunch
- Afternoon tea
- Projection screen
- Whiteboard with markers
- Flipchart with markers
- Notepads, pens, iced water and mints

Delegate packages are available for booking of 24 delegates or more and are inclusive of 15% GST.

## Audio Visual Equipment

Equipment	Cost per day	Equipment	Cost per day
First whiteboard	Complimentary	Data projector	NZ\$250.00
Electronic Whiteboard	NZ\$135.00	Projection screen	NZ\$30.00
Flipchart	NZ\$35.00	Sound system	From NZ\$110.00
TV/DVD	From NZ\$100.00	Microphone	NZ\$90.00
Lectern	NZ\$70.00		

*We work closely with a local audiovisual supplier and can arrange additional equipment based on your specific requirements.*

*Conference room wireless internet access for multiple users is complimentary with purchase of room hire.*

*All the above pricing is inclusive of 15% GST unless otherwise stated.*



# Food & Beverage

## Catering

When planning your catering we offer several different solutions and can tailor menus to suit dietary requirements and your budget. Refreshments are served in the conference room, however a breakout area can be arranged if preferred. Dinner themes are a great way to make a statement or create a memorable evening and our conference team can supply detailed menus and theme ideas.

<b>Arrival tea and coffee</b>		NZ\$ 4.50
<b>Morning or afternoon tea</b>	From	NZ\$ 9.90
<b>Working Lunch</b>	From	NZ\$ 26.00
<b>Buffet Lunch</b>	From	NZ\$ 33.00
<b>Canapés</b>	From	NZ\$ 28.00
<b>Buffet dinners</b>	From	NZ\$ 60.00
<b>Plated dinners</b>	From	NZ\$ 60.00

All prices are per person and include 15% GST.

## One80° Restaurant

Wellington is known as the culinary capital, famous for tucked-away bars, quirky cafes, award-winning restaurants and One80° Restaurant is no exception. With talented, award-winning chefs who fuse together seasonal local ingredients and a touch of city flair, complemented by views over the Wellington Harbour, the culinary experience at One80° is outstanding. From casual dining to an exclusive welcome reception for your conference, One80° is the place to be.

## One80° Cocktail Lounge

Located on level 7, the One80° Cocktail Lounge provides spectacular 180° views of Oriental Bay. Enjoy a modern and relaxed setting while indulging your taste buds with a delectable menu and exquisite wine list. One80° Cocktail Lounge provides an ideal area for conference registration or for informal breakout groups. It's a great place to unwind at the end of the day or to meet prior to starting your evening's fun.





## Activities & Attractions

Your conference or event can be more than just a way to meet – it can also be a reward, a learning experience or a chance to celebrate. From team building and incentive trips to partner and tour programs, our expert conference team are here to make it easy tailoring the ultimate experience to suit your group and budget.

From culture to coffee, music to movie-making, Wellington's sights and sounds will leave you wanting more. Arts, culture, fine dining and breathtaking natural scenery - that's what Wellington's all about. Enjoy the panoramic views of the city and harbour from the Mt Victoria Lookout, ride the historic Wellington Cable Car or taste your way around the best city eateries, Wellington is said to have more bars and restaurants per capita than New York City! Come face-to-face with the closest living relative to a dinosaur at Zealandia, get a taste of Wellywood at the Weta Cave movie museum or just watch the world go by at Oriental Bay, the capital's golden sand inner-city beach.

Wellington's waterfront is a beautifully walkable public space, dotted with cafes, parks, sculpture, bars and ice cream vendors. Cruise down the bohemian haven Cuba Street, home to hipsters, artists, lovers of vintage and some of the city's most colourful shops, bars and cafes.



## For Assistance

### **Copthorne Hotel Wellington, Oriental Bay**

100 Oriental Parade  
Oriental Bay, Wellington, New Zealand 6011  
Conference Supervisor: Lindsey Miller  
Telephone: +64 4 385 0279  
Email: [lindsey.miller@millenniumhotels.co.nz](mailto:lindsey.miller@millenniumhotels.co.nz)

### **Millennium Hotels and Resorts National New Zealand Sales Office**

National Conference Co-ordinator: Maxine Hale  
Toll Free within New Zealand: 0800 4 MEETINGS (0800 4 633 846)  
Telephone: +64 3 367 3302  
Email: [meetings@millenniumhotels.com](mailto:meetings@millenniumhotels.com)

### **Millennium Hotels and Resorts National Australian Sales Office**

Conference and Incentives Business Development Manager: Tania Barnes  
Telephone: +61 4 2117 3325  
Email: [tania.barnes@millenniumhotels.com](mailto:tania.barnes@millenniumhotels.com)

**[www.meetingsnz.co.nz](http://www.meetingsnz.co.nz)**