



salt
ON THE WATERFRONT



Function & Conference Brochure

Your Event

Host your next event in our at **Millennium New Plymouth Waterfront**, where we can tailor anything between a high-powered conference or an intimate gathering. Careful co-ordination by our team ensures that your specific requirements are always delivered.

Complete audio visual support, data projector and screen, whiteboard and stationary, and ultra-fast wireless/broadband internet are available on request and included in the room hire charges.

Quality food & beverage options are provided in-house by our own award-winning Salt Restaurant & Bar, making this a truly unique place to hold your next event or special dinner.



Our Space - The Pepper Room.

The Pepper Room

Accommodating up to 45 delegates theatre style, **The Pepper Room** offers a stylish meeting or reception venue. This intimate space has stunning sea views, access to our outdoor terrace area, and great natural light provided by floor to ceiling windows.

- Area - 50sqm
- Capacity – theatre: 45 (see below for other seating configurations)
- Room Hire:
full-day: \$250 | ½ day: \$150



Theatre.



U-Shape.



Classroom.

PEPPER ROOM | SET UP STYLES

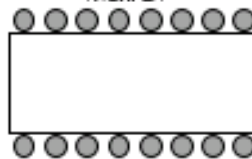
THEATRE

Max: 45



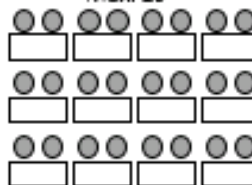
BOARD ROOM

Max: 24



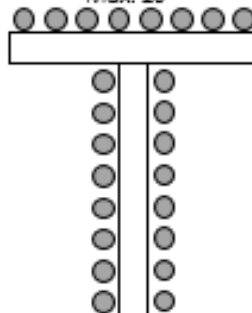
CLASSROOM

Max: 20



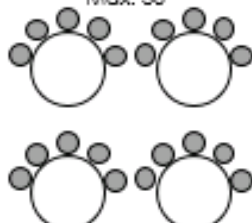
T-SHAPE

Max: 20



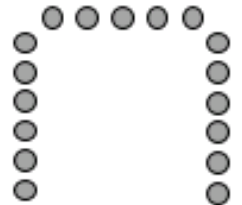
CABARET

Max: 30



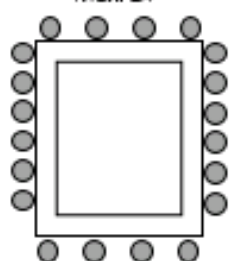
HORSE SHOE

Max: 20



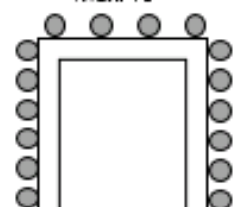
HOLLOW SQUARE

Max: 24



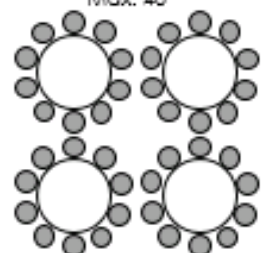
U-SHAPE

Max: 16



BANQUET

Max: 40





Day Delegate Package

(minimum 10 guests)

As every type of function and event is different, we will cater to your individual needs. The option below is only a starting point; should you have a specific budget, dietary preference or theme in mind, please contact us anytime to discuss these personal requirements.

\$75 per person

- full day room hire
- basic AV equipment
- stationary, water and mints
- bottomless tea & filtered coffee
- one sweet or savoury morning tea option
- one main meal from the Salt a la carte menu
- one sweet or savoury afternoon tea option

CATERING - CHOOSE YOUR OWN

Morning Tea or Afternoon Tea - \$12 per person

A range of las maison du the teas, filtered Vittoria coffee and one food item makes for the perfect refreshment to keep you alert and energised. Additional food items can be added at \$6 per guest.

- Herb + cheese scones
- Ham + cheese croissants
- House made muffins
- Macadamia + white chocolate cookies
- Chocolate brownie, vanilla mascarpone, freeze dried raspberries
- Seasonal fresh fruit kebabs

BEVERAGES

- Tea + filtered coffee at \$6 per person
- Unlimited tea and filtered coffee (full day) at \$10 per person
- Carafe of juice at \$18 with your choice of; orange, apple, cranberry, or pineapple
- Tailored beverage packages are available upon request
- Full Salt beverage list also available upon request



A La Carte Lunch

Chicken liver pate

Piccalilli, chorizo and shallot brioche 20

Caramelised onion broth

gruyere french toast 21

Prawns, preserved lemon aranchini

mayonnaise, chilli jam, prawn cracker 21

Eggs benedict

streaky bacon | potato rosti | ciabatta bread
| hollandaise 22

Fish of the day

whipped potatoes, bouillabaisse sauce,
red pepper marmalade MP

Hand-made gnocchi

kikorangi blue cheese cream, pistachio pesto,
pecorino cheese 29

Braised pork belly

Savoy cabbage, pancetta, hasselback potato,
vermouth sauce 32

DESSERTS

- Tiramisu 18
 - Trio of sorbet 15
 - Deconstructed lemon cheesecake 18
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CANAPES

Please select canapés from the following range \$5 per item

- Pork belly croquette
- Goat cheese and parmesan cookie
- Sesame lavosh, sun dried tomato, hummus, olive
- Crispy chicken slider with camembert cheese, mayo
- Prawn and preserved lemon arancini
- Grilled prawn skewer



Date of enquiry: _____

Contact name: _____

Company name: _____

Company address: _____

Phone number: _____ Fax: _____

Hotel: _____

Function Date: _____ Attendee Numbers: _____

Seating Style: _____

Timings

Date	Time	Activity

Equipment Requirement

Whiteboard		Flipchart (\$25)		Data Projector	
Lectern		TV / Video		Screen	

Other: _____

Catering Requirements

Meal	Required	Pax	Notes

Accommodation

No of rooms	In	Out	Rate Type	Configuration

APPENDIX B: THE FINE PRINT

- To guarantee the booking we require 50% deposit or a credit card 14 days prior to the event
- If the deposit is paid by credit card a merchant fee of 2% of the amount will apply
- Please note that we require confirmed numbers a minimum of 3 days prior to the date of the event.
- Please note we require any food options finalised a minimum of 3 days prior to the event
- Bookings cancelled 14 - 7 days prior to the event will incur 50% of the event cost.
- Bookings cancelled less than 7 days prior to the event will incur 100% of the event cost
- Any reduction in numbers advised within 72 - 24 hours of the event will be charged at 50%.
- Any reduction in numbers advised within 24 hours of the event will be charged at 100%.
- As per our internal Health & Safety guidelines, we do not allow any catering to be brought onto, or removed from the site.
- We reserve the right to stop supplying liquor at any time to you, your guests and/or invitees as pursuant to the Sale of Liquor Act 1989.

Event organiser's name: _____

Event organiser's signature: _____

Date: _____



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