



SOLWAY PARK • WAIRARAPA



Let's Meet *Together*  
2023 Conference Pack



# Welcome to Wairarapa

A rural area with an off-the-beaten-track charm, Wairarapa offers a wide range of experiences. Only a stone's throw away from the bustle of Wellington, it promises the best in rural tranquillity and relaxation. Though agriculture has been the mainstay of the area for over a century, Wairarapa has embraced new industries such as wine growing, turning a once-sleepy region into an exciting getaway.

The largest town in the Wairarapa region, Masterton's special claim to fame is the annual 'Golden Shears' competition which attracts top shearers from all over the country every March. Nearby Martinborough boasts over 26 boutique vineyards and is well known for its fine Pinot Noir, while Greytown has an architectural charm. With spectacular coastlines, big skies, wide valleys and small towns, like its wine, Wairarapa is full of character.

## Location

Copthorne Solway Park, Wairarapa is situated on the outskirts of Masterton. Only an hour's drive or train ride from Wellington and just 5 minutes from Solway Railway Station, the resort is a true escape that is easily accessible.







## The Hotel

Boasting a heated indoor and an outdoor pool, a spa pool, a fitness centre, tennis and squash courts, superb food, award winning wines and intoxicating fresh country air, this stylish resort offers a conference experience to remember.

Copthorne Solway Park, Wairarapa is endorsed with a Qualmark 4 Star and Enviro Silver rating establishing the resort as a premier environmentally aware accommodation provider.

### Guest Services

- The Grill at Solway Park
- The Bar at Solway
- Room service
- Complimentary wireless internet access throughout the hotel (up to 250MB)
- Guest laundry and dry cleaning services
- Heated indoor swimming pool
- Outdoor swimming pool
- A spa pool
- Tennis and squash courts
- Volleyball
- Gymnasium
- Petanque court
- Off-street parking
- Photocopy and secretarial services
- Baby sitting services
- Rooms for guests with disabilities





# Function Rooms

As a purpose built conference hotel from an intimate cocktail event or board meeting to large plenary room and exhibition area our versatile conference facilities and experienced team will ensure success. With a choice of seven spacious conference rooms, we can provide your conference or meeting with a complete, affordable and unique location that will impress.

## The Solway Conference Centre

Featuring a state-of-the-art multi-room audio and visual system, each of the four main rooms are fully air-conditioned and fitted with ultra bright high definition data projectors, screens and a multi zone digital sound system. Accommodating up to 500 delegates theatre style or 160 classroom style, this versatile room also has the flexibility to be divided into four separate, fully sound proofed rooms for smaller meetings or concurrent sessions. Solway I-IV range in size and can be combined to create the perfect space for your meeting or event. Solway IV also includes glass bi-fold doors opening onto a 45m<sup>2</sup> wooden deck with outside furniture.

## Lobby and Lower Lounge

Adjoining the Solway Conference Centre is the resort's lobby and lower lounge. Both spaces are ideal for your registration desk, informal breakout areas, catering breaks, informal drinks and nibbles or as an exhibition space.








## The Boardroom

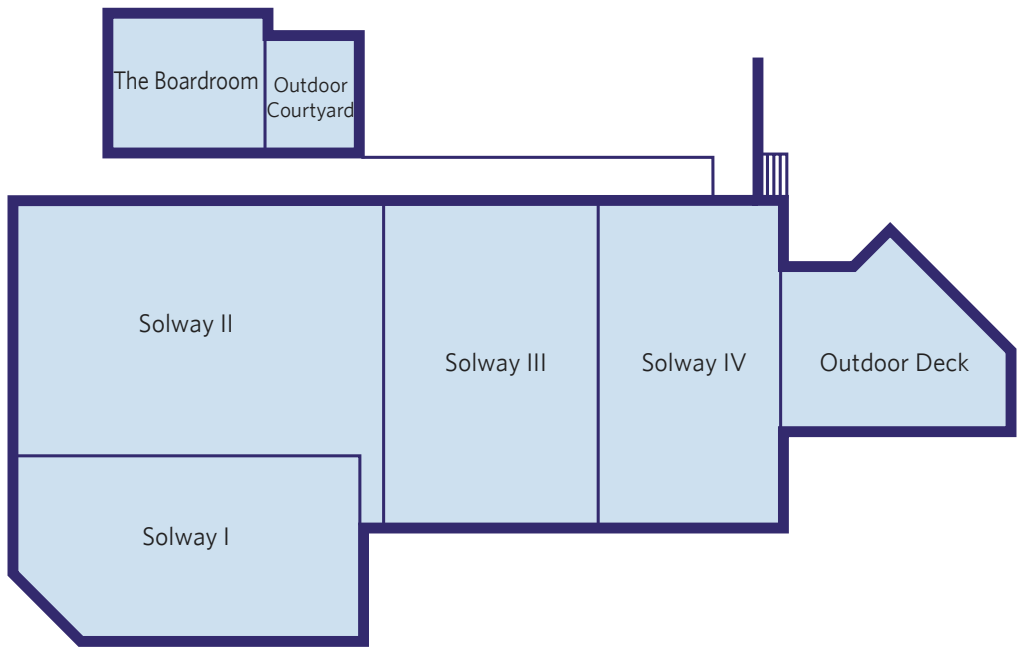
The boardroom is located quietly away from the main conference rooms and will seat up to 10 people around its large boardroom table. This warm and well lit room has a private outdoor courtyard attached and is ideal for small meetings or as the conference organiser's headquarters.





# Capacities

Capacities	Area Sqm	Ceiling Height							
Solway I	153	2.60m	60	30	80	100	20	30	56
Solway II	210	3.80m	150	50	100	150	40	30	70
Solway III	198	2.60m	100	50	100	150	30	40	70
Solway IV	135	2.60m	80	40	100	100	30	30	70
Solway Conference Centre	696	2.60-3.80m	500	140	400	600	-	-	250
The Boardroom	41	2.30m	-	-	-	-	-	10	-







# Event Essentials

## Day Delegate Packages

**Full Day Delegate Package**  
NZ\$65.00 per person per day includes:

Plenary venue hire

Morning tea

Buffet lunch

Afternoon tea

Projection screen

Whiteboard with markers

Flipchart with markers

Notepads, pens, iced water and mints

Delegate packages are available for bookings of 25 delegates or more and are inclusive of 15% GST.

## Audio Visual Equipment

Equipment	Cost per day	Equipment	Cost per day
First whiteboard	Complimentary	Data projector	NZ\$150.00
Electronic whiteboard	NZ\$100.00	Projection screen	Complimentary
First flipchart	Complimentary	In-house sound system	NZ\$50.00
TV/DVD	NZ\$100.00	Microphone	NZ\$60.00 each
Lectern	Complimentary		

*We work closely with a local audiovisual supplier and can arrange additional equipment based on your specific requirements.*

*Conference room wireless broadband internet for multiple users access is available in all conference rooms. Unlimited access priced from \$50.00 per room per day.*

*All the above pricing is inclusive of 15% GST unless otherwise stated.*





# Food & Beverage

## Catering

When planning your catering we offer several different solutions and can tailor menus to suit dietary requirements and your budget. Refreshments are served in the conference room, however a breakout room can be arranged if preferred. Dinner themes are a great way to make a statement or create a memorable evening and our conference team can supply detailed menus and theme ideas.

<b>Arrival tea and coffee</b>	NZ\$ 5.00
<b>Morning or afternoon tea</b>	From NZ\$ 9.00
<b>Lunch</b>	From NZ\$ 21.50
<b>Canapés</b>	From NZ\$ 18.00
<b>Buffet dinners</b>	From NZ\$ 59.00
<b>Plated dinners</b>	From NZ\$ 55.00

All prices are per person and include 15% GST.

## The Grill at Solway Park

In a region where great food and wine are rated as necessities, the Grill at Solway Park is firmly established as a local favourite. Spoilt for choice with an excellent a la carte menu prepared by the executive chef and matched with superb Wairarapa wines, whether it is lunch, high tea or dinner, meals are a memorable occasion.

## The Bar at Solway Park

Serving an exceptional selection of local wines, fine whiskies, international cocktails, light snacks and sharing platters, sit back and relax with friends, family or colleagues in this welcoming bar. The Bar at Solway Park is the perfect place to catch up after a busy day conferencing or relax before dinner.





# Accommodation

Choose from a range of accommodation with 102 luxury guest rooms including 56 standard rooms, 30 superior rooms, 5 family rooms, 3 executive suites and 8 apartments. Furnished in high country décor, the rooms are complemented with fresh landscape art by local Wairarapa artists.

## Standard Room

The standard room comprises one room only with two queen beds, tea and coffee making facilities, fridge, flat screen TV with Sky channels, air conditioning and an ensuite bathroom includes a shower over the bath.

## Deluxe Twin Room

The deluxe twin room comprises one room only with two queen sized beds, tea and coffee making facilities, fridge, flat screen TV with Sky channels, air conditioning and an ensuite bathroom with walk in shower. These rooms have guaranteed carparks outside each room.

## Superior Room

The superior room comprises one room only with one king bed, tea and coffee making facilities, fridge, mini bar, flat screen TV with Sky channels, air conditioning and an ensuite bathroom with bath and separate walk in shower.

## Apartment

Popular with families and suited for long stays, each spacious apartment consists of a separate bedroom with one king and one single bed, TV with Sky channels and air conditioning. The separate lounge includes a kitchenette with tea and coffee making facilities, fridge, microwave, dining ware, utensils. This room also has one queen bed, air conditioning and TV with Sky channels. Separate bathroom has a walk in shower.

## Family Room

Ideal for families or couples these spacious two room suites have a king room and twin single room. The master bedroom has a flat screen TV with Sky channels, microwave, tea and coffee making facilities and air conditioning. The back bedroom has a flat screen TV with Sky channels. The toilet and bathroom facilities are separate inbetween the rooms with a walk in shower.

## Executive Suite

The largest rooms available within the resort. Executive suites offer a separate lounge and dining area ideal for relaxing with friends or holding a private meeting, a tiled patio with outdoor furniture and have either a car park or garden view. Suites contain one separate bedroom with a king bed, robes and slippers and an ensuite bathroom with separate spa bath and shower. In addition to the room features, executive suites include Sky TV in both the lounge and bedroom plus a DVD player in the lounge.

## All rooms feature

An ensuite bathroom, air-conditioning, flat screen television with Sky channels, wifi internet access, clock radio, desk, tea and coffee facilities, direct dial telephone, ironing facilities and salon style hair dryer.

**Check-in:** 2.00pm  
**Check-out:** 10.00am







## Activities & Attractions

Traditionally, Masterton has been a service centre for farmers, but these days its proximity to the Wairarapa wine industry is gradually changing the character of the town. We have partnered with a number of local attractions to offer you some exciting options for off-site conferencing and catering.

Taste some of the country's premium wines at Borthwick Estate, sample the local beer at an iconic Tui Brewery, see vintage aircraft and native wildlife upclose or sample fresh local produce while exploring the many cafes and vineyard restaurants.

Discover Masterton's rich sheep shearing history, visit The Wool Shed, the National Museum of Sheep and Shearing, head to Aratoi, Wairarapa's Museum of Art and History, see native birds at Pukaha Mt Bruce National Wildlife Centre, enjoy the beautiful gardens at Queen Elizabeth Park or head north for a Tui Brewery tour at Mangatainoka.

East of Masterton lies Castlepoint, a surf beach with protected swimming and a choice of walking tracks. Combine the Tararua, Rimutaka and Haurangi Forest Parks with the wild stretch of Palliser Bay and Pacific Ocean coast and you have endless possibilities for outdoor adventures and getting away from it all.





## Contact Us

### **Copthorne Solway Park, Wairarapa**

High Street

Masterton, New Zealand 5810

Conference and Events Manager: Vikki Jones

Telephone: +64 6 370 0505

Email: [conference@solway.co.nz](mailto:conference@solway.co.nz)

### **Millennium Hotels and Resorts National Conference Office**

Toll Free within New Zealand: 0800 4 MEETINGS (0800 4 633 846)

Telephone: +64 3 367 3302

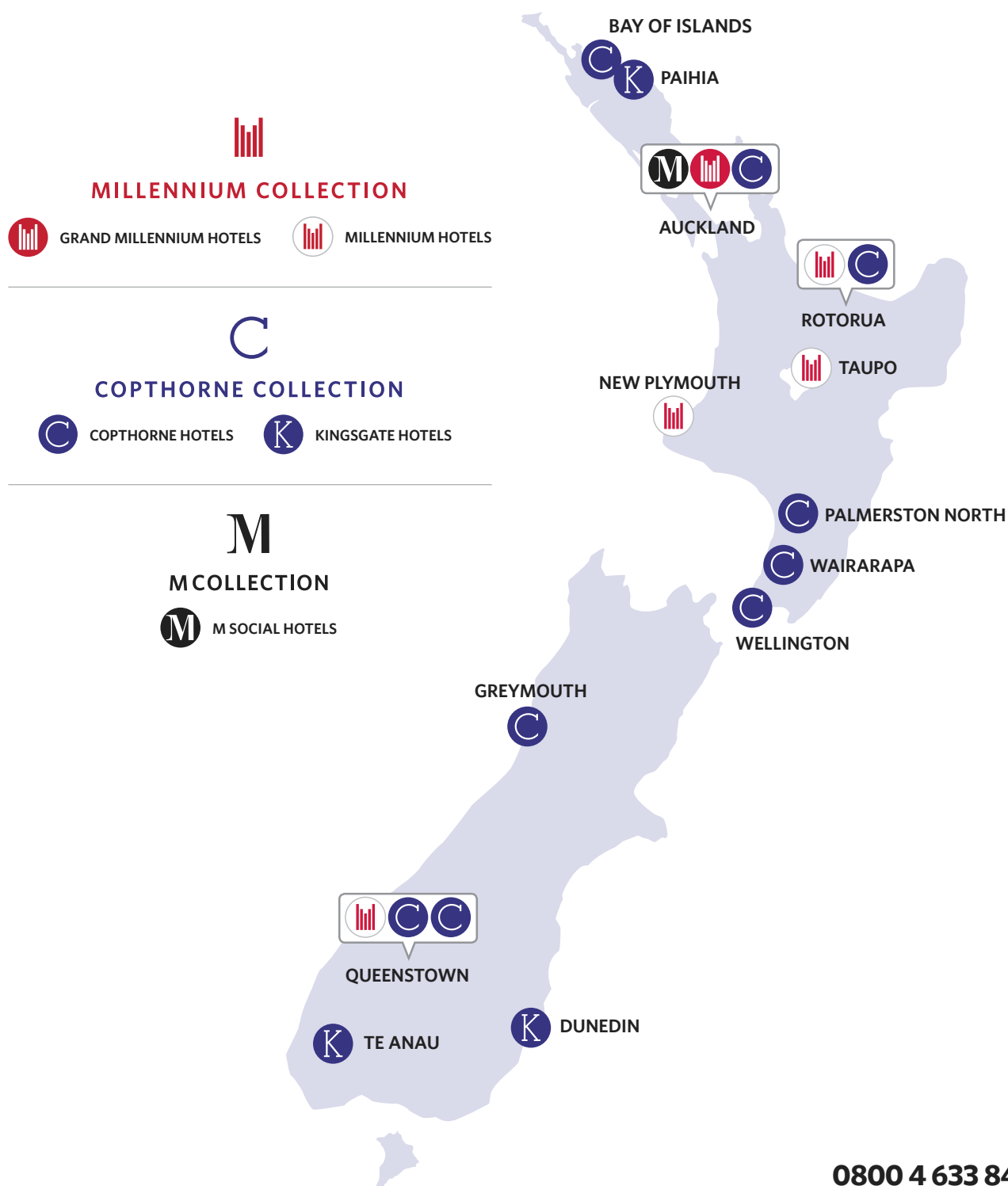
Email: [meetings@millenniumhotels.co.nz](mailto:meetings@millenniumhotels.co.nz)



[www.meetingsnz.co.nz](http://www.meetingsnz.co.nz)



## *Our Locations*



**0800 4 633 846**

**W** [meetingsnz.co.nz](http://meetingsnz.co.nz) | [millenniumhotels.co.nz](http://millenniumhotels.co.nz)  
**New Zealand** +64 3 367 3302 | **E** [meetings@millenniumhotels.co.nz](mailto:meetings@millenniumhotels.co.nz)