

# MILLENNIUM

## QUEENSTOWN



Let's Meet *Together*  
2023 Conference Pack





# WELCOME TO QUEENSTOWN

Famously coined 'The Adventure Capital of the World', this truly unique destination is a four season lake and alpine resort. Thrilling activities and breathtaking scenery, coupled with a flourishing wine and restaurant culture, make Queenstown the quintessential international resort for the most discerning delegate or incentive qualifier. Regular domestic and international flights into Queenstown make it perfect for your next conference or event.

## Location

Millennium Hotel Queenstown is ideally positioned just a short stroll from the centre of town. Just 6kms from the airport, the hotel has easy access to local activities and is directly across the road from our 'sister' property, Copthorne Hotel & Resort Queenstown, Lakefront.



  
QUEENSTOWN





# THE HOTEL

Relax and experience a hotel that set against a stunning alpine backdrop. Millennium Hotel Queenstown offers attention to detail and personalised service creating an unforgettable experience for delegates.

Millennium Hotel Queenstown is endorsed with a Qualmark 4 Plus Star and Enviro Gold rating. This establishes the hotel as a premier environmentally aware accommodation provider in the region.

## Guest Services

- The Observatory Restaurant
- The Club Bar
- 24 hour room service
- Wireless internet throughout the hotel
- Secured undercover car parking at NZ\$10.00 per day
- Guest laundry and dry cleaning services
- Beautiful courtyard garden
- Concierge service
- Fully equipped fitness centre with spa and saunas
- Photocopy and print services
- Rooms for guests with disabilities







## FUNCTION ROOMS

As a purpose built conference and incentive hotel, the Millennium Hotel Queenstown has function space for up to 600 delegates. Whether you require an intimate cocktail event, a board meeting, large plenary room, exhibition area or a banquet gala dinner for up to 300 delegates, we have a meeting space for any brief. Our versatile conference facilities and experienced conference and incentive team are in the business of making you look good and are here to ensure your event is a resounding success.

### GALAXY BALLROOM

The elegant Galaxy Ballroom can accommodate up to 600 delegates theatre style or 300 in a banquet setting. This versatile pillarless room has the flexibility to be divided into three separate, fully sound proofed rooms for smaller meetings or concurrent sessions, each seating 150 theatre style.

### GALLERY

Step out from the Galaxy Ballroom into the aptly named Gallery which enjoys splendid views of the Remarkables and surrounding local peaks. The perfect space for catering breaks and cocktail functions.





### MEETING ROOMS 1-5

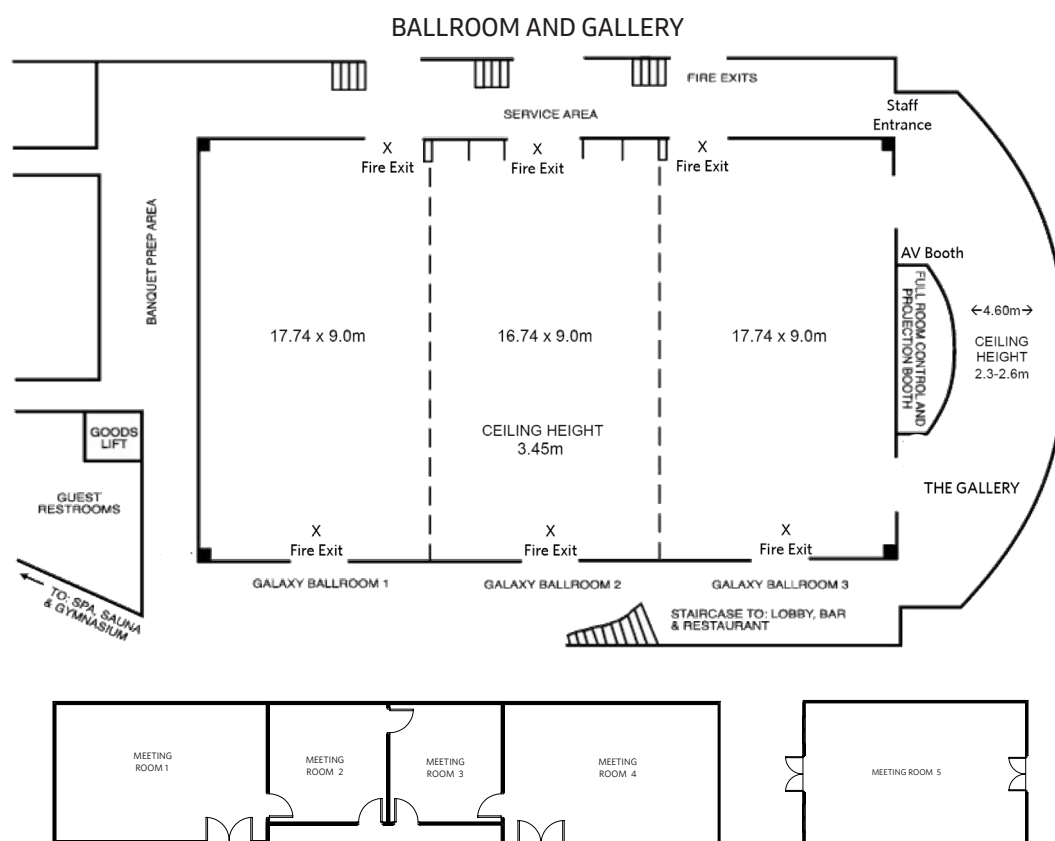
These smaller meeting rooms cater for up to 50 delegates. Each room has its own individually controlled air- conditioning, adjustable lighting and screens.





# CAPACITIES

Capacities	Area Sqm	Ceiling Height							
Galaxy I	165	3.45m	150	90	100	150	50	50	80
Galaxy II	150	3.45m	150	90	100	150	50	50	80
Galaxy III	165	3.45m	150	90	100	150	50	50	80
Galaxy Ballroom (Combined)	480	3.45m	600	270	300	600	70	-	240
Meeting Room 1	37	2.37m	30	15	-	-	15	18	-
Meeting Room 2	15	2.37m	6	-	-	-	-	10	-
Meeting Room 3	15	2.37m	6	-	-	-	-	10	-
Meeting Room 4	32	2.37m	30	15	-	-	15	18	-
Meeting Room 5	61	2.37m	50	30	-	-	20	20	-







# EVENT ESSENTIALS

## DAY DELEGATE PACKAGES

### Full Day Delegate Package \$75 per person per day includes:

Plenary venue hire

Morning tea

Buffet lunch

Afternoon tea

Projection screen

Whiteboard with markers

Flipchart with markers

Notepads, pens, iced water and mints

### Half Day Delegate Package \$66 per person per day includes:

Plenary venue hire

Morning or afternoon tea

Buffet lunch

Projection screen

Whiteboard with markers

Flipchart with markers

Notepads, pens, iced water and mints

Delegate packages are available, minimum 60 delegates. Prices are inclusive of 15% GST.

## AUDIO VISUAL EQUIPMENT

Equipment	Cost per day	Equipment	Cost per day
Whiteboard	Complimentary	Data projector	NZ\$200.00
Flipchart	NZ\$30.00	Projection screen	Complimentary
Staging (per piece)	NZ\$50.00	Lectern	Complimentary
TV 55" screen	From NZ\$50.00	Chair covers	NZ\$9.50 each
Wall silks	NZ\$700.00		

We work closely with a local audiovisual supplier and can arrange additional equipment based on your specific requirements.

Conference room unlimited wireless internet access for multiple users is available, price on request.

All the above pricing is inclusive of 15% GST unless otherwise stated.





# FOOD & BEVERAGE

## CATERING

When planning your catering we offer several different solutions and can tailor menus to suit dietary requirements and your budget. Dinner themes are a great way to make a statement or create a memorable evening and our conference team can supply detailed menus and theme ideas.

<b>Arrival tea and coffee</b>	From NZ\$ 8.00
<b>Morning or afternoon tea</b>	From NZ\$ 14.50
<b>Lunch</b>	From NZ\$ 32.00
<b>Canapés</b>	From NZ\$ 27.00
<b>Buffet dinners</b>	From NZ\$ 71.00
<b>Plated dinners</b>	From NZ\$ 68.00
<b>Cocktail receptions</b>	From NZ\$ 27.00
<b>Beverage Packages</b>	From NZ\$ 30.00

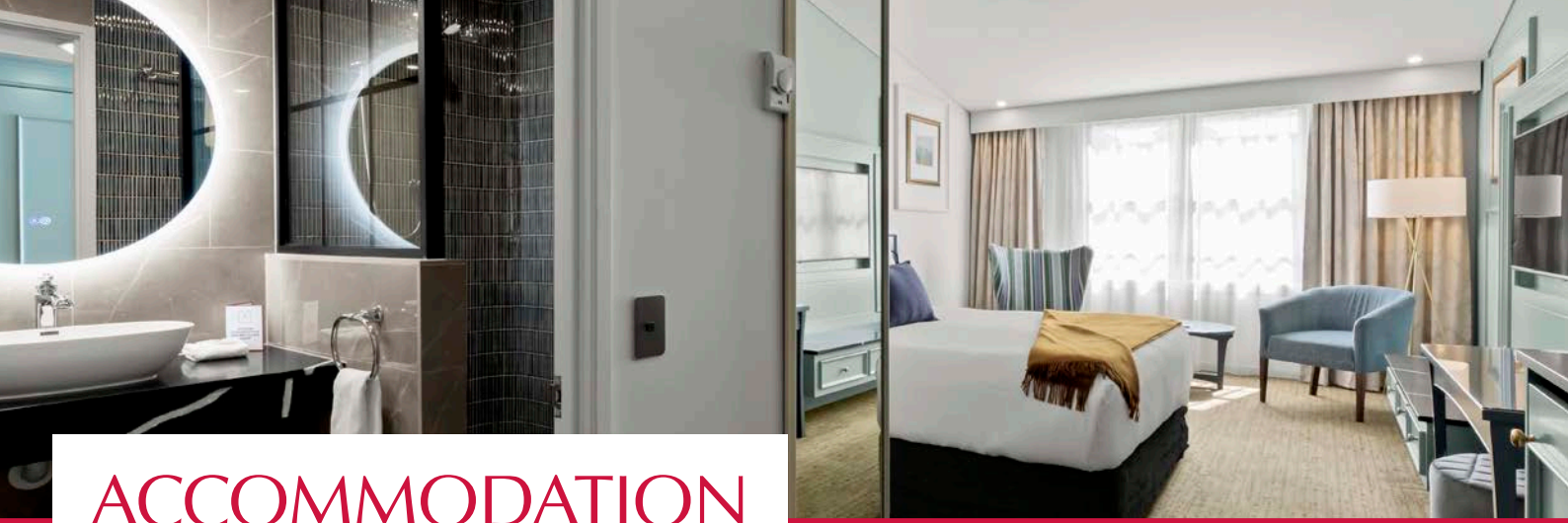
All prices are per person and include 15% GST.

## OBSERVATORY RESTAURANT

Relax and enjoy the alpine views from the Observatory Restaurant while savouring delicious contemporary cuisine. Our executive chef has created an exciting and fresh menu using premium ingredients showcasing the very best local produce. Open for breakfast and dinner, the Observatory Restaurant can seat over 160 and is the perfect place to enjoy your conference lunch or it can be hired exclusively for a private function.

## THE CLUB BAR

The Club Bar Queenstown is open daily for light meals, bar snacks and specialty evening cocktails. Enjoy a glass of famous Central Otago Pinot Noir by the roaring fireplace in winter, or outside in our sheltered garden courtyard in summer. Centrally located within the hotel, the Club Bar provides the perfect forum for networking and relaxing after a day's conferencing.



# ACCOMMODATION

Millennium Hotel Queenstown has a total of 220 rooms consisting of 202 superior rooms, 15 junior suites, 2 executive suites and the Millennium Suite. Spread over five floors of the hotel all rooms are non-smoking.

## DELUXE ROOM

Warm and inviting, superior rooms are elegantly decorated with comfortable, classic furnishings and a marble bathroom. Various configurations are available including rooms for people with disabilities.

## JUNIOR SUITE

Located on all five levels of the hotel, these warm and inviting junior suites include a king bed and are elegantly decorated with comfortable, classic furnishings. The junior suites can interconnect to a superior twin room.

## EXECUTIVE SUITE

The two executive suites are located on levels 2 and 3. Executive suites feature a separate, fully equipped lounge, well appointed bathroom with floor to ceiling marble, a corner spa bath, overhead shower and twin basins. The bedroom has a separate television and king bed.

## MILLENNIUM SUITE

Located on level 4 of the hotel, the Millennium Suite features a fully equipped lounge and dining room suitable for small scale entertaining. The red beech furnishings and artwork enhance the elegant, yet comfortable style of the suite. There is a separate bathroom for guests' convenience as well as a small pantry. An adjoining twin room is available if required.

## ALL ROOMS FEATURE

Individually controlled air-conditioning, flat screen television with Sky channels, wifi internet access, clock radio, refrigerator, mini bar, tea and coffee facilities, direct dial telephone, personalised voicemail, in-room safe, ironing facilities and salon style hair dryer.

Check-in: 2.00pm

Check-out: 10.00am







## ACTIVITIES & ATTRACTIONS

From team building and partner programs to rewarding your top performers, we'll work with you to excite and motivate your delegates sending them home ready for the next challenge. From mild to wild, Queenstown has something to make every heart beat faster. Nowhere else in the world are there so many things to do in such close proximity to each other, from golf to jet boating, skiing to skydiving, revitalising to partying.

Surprise your delegates with an exclusive invitation to a boutique winery discovering the world's southernmost wine region. Delight your incentive qualifiers with a gourmet dinner in a remote high country setting or amaze them with scenic helicopter flights to 'off the planet bungee jumps' and adrenaline pumping jet boat rides through narrow canyons. The list of options is endless... visit the nearby historic gold mining township of Arrowtown, take a 4WD adventure into Skipper's Canyon, have an intimate encounter with New Zealand's most famous bird the kiwi, take a breathtaking ascent to the top of Bob's Peak for spectacular views over Queenstown and Lake Wakatipu, play a round of golf on one of the many international golf courses or visit the world heritage listed Fiordland National Park to see Doubtful and Milford Sounds.

Surrounded by majestic mountains and nestled on the shores of crystal clear Lake Wakatipu, Queenstown's stunning scenery is inspiring and revitalising. Our expert conference team will create the ultimate experience for your group.







## CONTACT US

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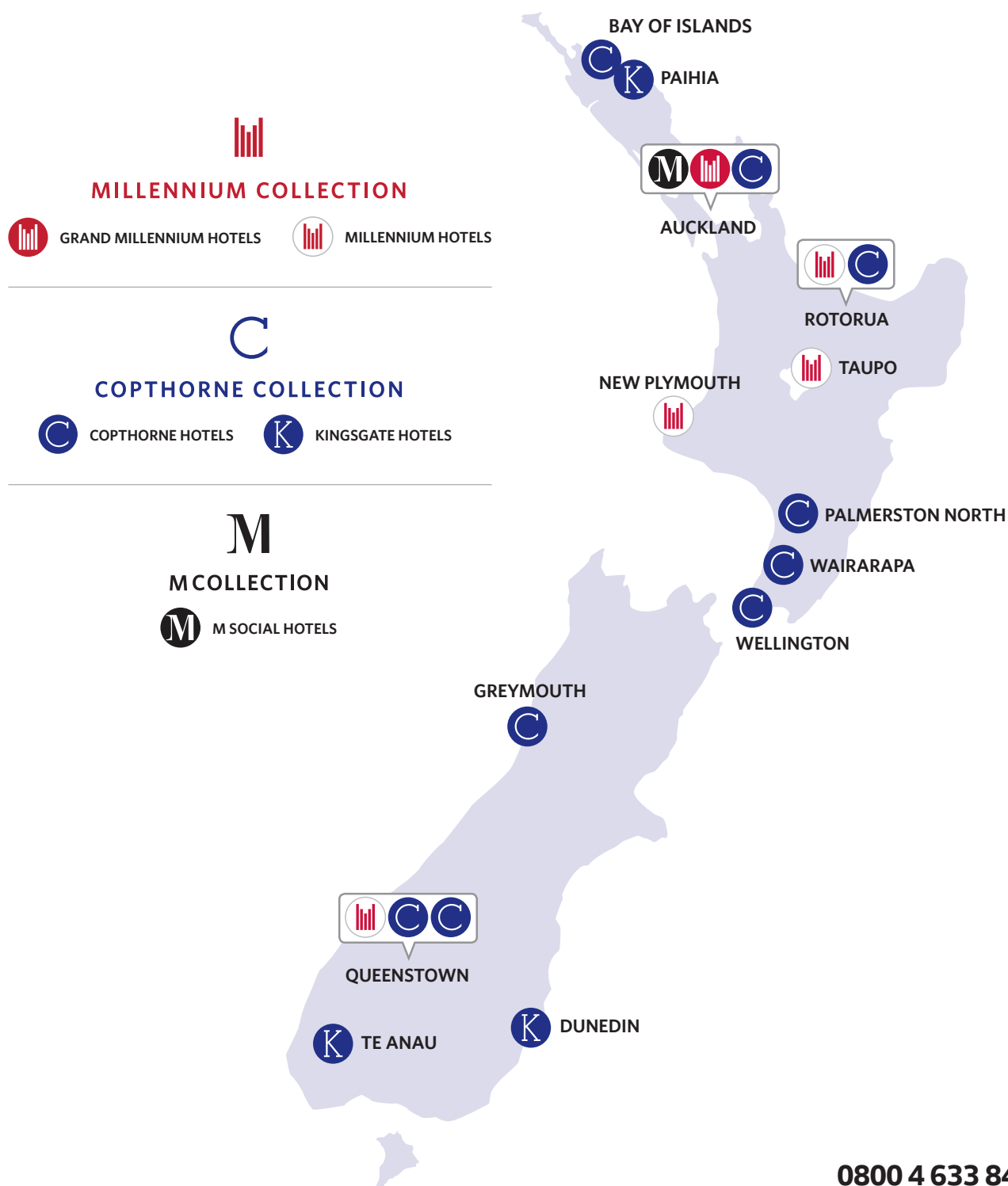


[www.meetingsnz.co.nz](http://www.meetingsnz.co.nz)





## *Our Locations*



**0800 4 633 846**

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